

RENEWAL

**SCHOOL DISTRICT OF CLAY COUNTY
ANNUAL RENEWAL OF SPECIAL PUPIL REQUEST
FOR THE 20__/20__ SCHOOL YEAR**

RENEWAL

SPR (REGULAR) SPE (EMPLOYEE) SPI (IB PROGRAM) SPA (ACADEMY)

PUPIL'S NAME: (last) _____ (first) _____ GRADE ENTERING _____

PARENT'S NAME _____ HOME# _____ WORK# _____

ADDRESS _____ CITY _____ ZIP _____

REASON FOR REQUEST: _____

DAY CARE (K-6 ONLY-ATTACH DAY CARE FORM)

COURSE OF STUDY/ACADEMY(GR. 9-12 ONLY): _____

ATHLETIC PARTICIPATION: Recruitment is prohibited by Florida High School Athletic Association. Participation involving recruitment will jeopardize your student's athletic eligibility.

PARTICIPATES IN THE FOLLOWING SPORTS: _____

OTHER: _____

ZONED SCHOOL _____ REQUESTED SCHOOL _____

IF APPROVED, PARENT MUST PROVIDE TRANSPORTATION

NOTE: Parent and student understand this special pupil request may be revoked (student will return to zoned school) if student does not maintain agreed upon discipline, grades, and attendance (tardies included).

SPECIAL PUPIL REQUEST MUST BE RENEWED ANNUALLY.



PARENT SIGNATURE _____

IF SPECIAL PUPIL REQUEST IS DENIED, DISTRICT REVIEW IS REQUESTED (ATTACH LETTER OF APPEAL)

DATE _____

PARENT SIGNATURE _____

STEP 1: REQUESTED SCHOOL _____ PRINCIPAL'S SIGNATURE _____ DATE _____ APPROVE/DENY _____/_____

REASON(S) FOR DENIAL: (Please Circle) Discipline Grades Attendance Academic/Placement Not Renewed

Did Not Remain in Course of Study Originally Requested

OTHER: _____

STEP 2: SUPERINTENDENT OR DESIGNEE (SIGNATURE) _____

DISTRICT-WIDE REVIEW: DATE _____ (Please Circle) APPROVED ON PROBATION APPROVED DENIED

DENIED FOR THE FOLLOWING REASONS: (Please Circle) ATTENDANCE GRADES CONDUCT ACADEMIC PLACEMENT CHANGE

COMMENTS: _____

STEP 3: RECEIVING SCHOOL NOTE, IF APPROVED, "TERMS" ENTRY SHOULD BE MADE:

FL STUDENT ID# _____ Entry Date _____ Initial _____

IF CURRENT SCHOOL APPROVES, distribute: **White** - Student Services; **Yellow** - Requested School; **Pink** - Zoned School; **Goldenrod** - Parent. Current school will enter data into TERMS after receipt of signed release if done before Summer School. Releasing school will enter after Summer School. IF current school denies, AND parent does not appeal, current school should make distribution of forms (as previously stated). **IF CURRENT SCHOOL DENIES, AND PARENT APPEALS,** forward complete packet with appeal letter and supporting documents to Student Services.